

PRIVATE PROVIDER

SUBMITTAL REQUIREMENTS CHECKLIST

Florida State Statute 553.791 (Alternative Plans Review and Inspection) authorizes a fee owner to elect the use of a Private Provider for plans review and/or required building inspection services. It covers the rights and responsibilities of the fee owner, the Private Provider, and the local Building Official/Building Code Enforcement Agency.

IMPORTANT: Pasco County Building Construction Services is unique among its contemporaries in that the plans review and inspection processes include not only the building and trade disciplines governed by the Florida Building Code, but also zoning, site and fire components under other codes or local ordinances. As such, Pasco County will continue to conduct plans review and inspections on all elements not regulated by the FBC.

PROJECT SUBMITTAL PACKET

Documentation required with building permit application submittal*

- [Notice to Building Official](#) - Principal document required for the official election to use a Private Provider and will specify if the Private Provider will perform the services of plan review and/or inspections. This Notice includes Private Provider primary contact information for permit.
- [DAR Project Personnel List](#) - Document identifies all of the Private Provider's Duly Authorized Representatives (DAR) who will be utilized on a specific project. It shall contain the name(s), Florida license number(s) and discipline(s).
- [Plans Compliance Affidavit](#) (required only if Private Provider is handling plan review) - Principal document used to confirm that the Private Provider has performed the required plans reviews and has approved those plans for code compliance under the allowable scope per FS 553.791. The submission of an executed affidavit and a copy of the approved set of building plans is a pre-requisite to the issuance of a permit. Note that this form is required for each submittal and if applicable, each resubmittal (response to corrective comments), and revisions (changes to scope of work).
- Construction documents being submitted as part of the private provider packet shall have a stamp or notice of review of the private provider on each page of all submitted drawings.



Building Construction Services

NOTICE TO BUILDING OFFICAL OF USE OF PRIVATE PROVIDER

Pasco County Permit No: _____

Project Address: _____

Fee Owner Name(Printed): _____

Services to be provided (select all that apply):

- Plan Review Only
 Inspections Only
 Plan Review and Inspections

PRIVATE PROVIDER FIRM

Name of Firm: Innovative Construction Inspection Inc

Business Address: 1324 Seven Springs Blvd, Suite 301, NPR, FL, 34655

Office Phone: 888-820-1180 Fax: N/A

PRIVATE PROVIDER QUALIFIER

Name of Qualifier: Rune Lero

Office Phone: 727-233-7794 Cell Phone: 727-514-5152

Email: rune.lero@ici.work

CONTACT INFORMATION

Point of Contact Name _____

Email _____

Phone _____

NOTICE TO BUILDING OFFICIAL OF USE OF PRIVATE PROVIDER

ACKNOWLEDGMENT

I, _____, have elected to use one or more Private Providers to provide building code plans review and/or inspection services for the building or structure that is the subject of the enclosed permit application, as authorized by Section 553.791, Florida Statutes. I understand that the local building official may not review the plans submitted or perform the required building inspections to determine compliance with the applicable codes, except to the extent specified in said law. Instead, plans review and/or required building inspections will be performed by licensed or certified personnel identified in the application. The law requires minimum insurance requirements for such personnel, but I understand that I may require more insurance to protect my interests.

By executing this form, I acknowledge that I have made inquiry regarding the competence of the licensed or certified personnel and the level of their insurance and am satisfied that my interests are adequately protected. I agree to indemnify, defend, and hold harmless the local government, the local Building Official and the building code enforcement personnel from any and all claims arising from my use of these licensed or certified personnel to perform building code plan review and/or inspection services with respect to the building or structure that is the subject of the enclosed permit application.

I understand that the Building Official retains authority to review plans, make required inspections, and enforce the applicable codes within his or her charge pursuant to the standards established by Section 553.791, Florida Statutes. If I make any changes to the listed Private Providers, I shall, within one business day after any change, update this Notice to reflect such changes. The building plans review and/or inspection services provided by the Private Provider are limited to compliance with the Florida Building Code and do not include review for compliance with fire safety, land use, environmental or other codes.

Printed or Typed Name of Fee Owner of Property

Signature of Fee Owner of Property

NOTARY

STATE OF FLORIDA

COUNTY OF _____

SWORN TO (OR AFFIRMED) AND SUBSCRIBED before me this _____ day of _____,

20____, by _____ (name of person making statement).

(NOTARY SEAL)

Signature of Notary Public – State of Florida

Printed or Typed Name of Notary Public



Building Construction Services

DULY AUTHORIZED REPRESENTATIVE (DAR)

Project Personnel List

The law requires that all Duly Authorized Representatives (DAR) are employees of the Private Provider firm and as such, entitled to receive unemployment benefits under Chapter 443 of the Florida Statutes.

Pasco County Permit No.: _____

Project Address: _____

Private Provider Firm (Printed): Innovative Construction Inspection Inc

Please submit additional sheet if more space is needed to list all DARs for this project

Name (Printed)	FL License No(s)	Discipline
Rune Lero	BN2284	Building, Electric, Mechanical, Plumbing
Timothy Moore	BN1026	Building, Electric, Mechanical, Plumbing
David Lero	BN7830	Building, Electric, Mechanical, Plumbing
Paul Cameron	BN4156	Electric